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**Service Director – Legal, Governance and
Commissioning**

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Monday 8 December 2025

Notice of Meeting

Dear Member

Appeals Panel

The **Appeals Panel** will meet in the **Meeting Room 2 - Town Hall, Huddersfield** at **9.30 am** on **Tuesday 16 December 2025**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

Samantha Lawton

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Appeals Panel members are:-

Member

Councillor David Longstaff (Chair)

Councillor Gwen Lowe

Councillor Alex Vickers

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Panel

To receive apologies for absence from those Members who are unable to attend the meeting.

2: Minutes of Previous Meeting

1 - 4

To approve the Minutes of the meetings of the Panel held on the 25th November 2025 and 3rd December 2025.

3: Declaration of Interests

5 - 6

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

4: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

5: School Transport Appeal (Pre-16) - TW

7 - 66

This report is recommended for consideration in private because the information contained in it is exempt information within Paragraph 1 of part 1 to schedule 12A of the Local Government Act 1972 as amended by the Local Government (access to Information) variation order 2006. It is considered the report contains information relating to any individual.

The public interest in maintaining the exemption outweighs the public interest in disclosure of the information in terms of accountability, transparency and openness in council decision making.

To consider the appeal at 9:30am

6: School Transport Appeal (Pre-16) - DD

67 - 78

This report is recommended for consideration in private because the information contained in it is exempt information within Paragraph 1 of part 1 to schedule 12A of the Local Government Act 1972 as amended by the Local Government (access to Information) variation order 2006. It is considered the report contains information relating to any individual.

The public interest in maintaining the exemption outweighs the public interest in disclosure of the information in terms of accountability, transparency and openness in council decision making.

To consider the appeal at 10:15am

7: School Transport Appeal (Pre-16) - JJ

79 - 138

This report is recommended for consideration in private because the information contained in it is exempt information within Paragraph 1 of part 1 to schedule 12A of the Local Government Act 1972 as amended by the Local Government (access to Information) variation order 2006. It is considered the report contains information relating to any individual.

The public interest in maintaining the exemption outweighs the public interest in disclosure of the information in terms of accountability, transparency and openness in council decision making.

To consider the appeal at 11:15am

8: Travel Assistance Appeal (Post-16) - FN

139 -
194

This report is recommended for consideration in private because the information contained in it is exempt information within Paragraph 1 of part 1 to schedule 12A of the Local Government Act 1972 as amended by the Local Government (access to Information) variation order 2006.

It is considered the report contains information relating to any individual.

The public interest in maintaining the exemption outweighs the public interest in disclosure of the information in terms of accountability, transparency and openness in council decision making.

To consider the appeal at 12:00pm

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Contact Officer: Claire Gardiner

KIRKLEES COUNCIL

APPEALS PANEL

Tuesday 25th November 2025

Present: Councillor David Longstaff (Chair)
Councillor Gwen Lowe
Councillor Alex Vickers

In attendance: Sarah Brown, Head of Service
Rebecca Reid, Senior Manager

1 Membership of the Panel

All Panel members were in attendance.

2 Minutes of Previous Meeting

RESOLVED:

That the minutes of the meeting held on the 11th November 2025 be approved as a correct record.

3 Declaration of Interests

No interests were declared.

4 Exclusion of the Public

That the public be excluded from the meeting during consideration of agenda items , 5, and 6, (Minute No 5 and 6 refer) because the items contained exempt information by virtue of paragraph 1 (information relating to any individual) of Part 1 of Schedule 12A of the Local Government Act 1972.

5 School Transport (Pre 16) - KL

The Panel considered information in respect of a School Transport Pre-16 Appeal. Having carefully considered the information presented the Panel determined that the appeal be adjourned.

RESOLVED:

That the appeal in respect of KL be adjourned.

6 School Transport Appeal (Pre-16) A & A O

The Panel considered information in respect of a School Transport Pre-16 Appeal. Having carefully considered the information presented the Panel determined that the case did not present exceptional circumstances and refused the appeal.

RESOLVED:

That the appeals in respect of AO & AO be refused.

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Contact Officer: Claire Gardiner

KIRKLEES COUNCIL

APPEALS PANEL

Wednesday 3rd December 2025

Present: Councillor David Longstaff (Chair)
Councillor Caroline Holt
Councillor Matthew McLoughlin

In attendance: Heather Thompson, Appeals Officer
Sharon Ainley, Passenger Travel Manager
Russell Williams, Operational Manager, Public Protection

- 1 Membership of the Panel**
No apologies were received.
- 2 Minutes of Previous Meeting**
RESOLVED –
That the Minutes of the meeting held on the 18th and 19th November 2025 be approved as a correct record.
- 3 Declaration of Interests**
No interests were declared.
- 4 Exclusion of the Public**
RESOLVED –
That the public be excluded from the meeting during consideration of agenda items 5, 6 and 7 (Minute No.s 5, 6 and 7 refer) because the items contained exempt information by virtue of paragraph 1 (information relating to any individual) of Part 1 of Schedule 12A of the Local Government Act 1972.
- 5 Travel Assistance Appeal (Post-16) - AH**
The Panel considered information in respect of a Stage 2 Post-16 Transport Assistance Appeal. Having carefully considered the information presented the Panel determined that the appeal be refused.
RESOLVED –
That the appeal in respect of AH be refused.
- 6 School Transport Appeal (Pre-16) - CS**
The Panel considered information in respect of a School Transport Pre-16 Appeal. Having carefully considered the information presented the Panel determined that the appeal be refused.
RESOLVED –
That the appeal in respect of CS be refused.

Appeals Panel - 3 December 2025

7 **School Transport Appeal (Pre-16) - DM**

The Panel considered information in respect of a School Transport Pre-16 Appeal. Having carefully considered the information presented the Panel determined that the appeal be upheld.

RESOLVED –

That the appeal in respect of DM be upheld.

| KIRKLEES COUNCIL | | | |
|---|--|--|---|
| COUNCIL/CABINET/COMMITTEE MEETINGS ETC | | | |
| DECLARATION OF INTERESTS | | | |
| Name of Councillor | | | |
| Item in which you have an interest | Type of interest (eg a disclosable pecuniary interest or an "Other Interest") | Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N] | Brief description of your interest |
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Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Agenda Item 5

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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